

Panoffshorelegal.com

Order Form New Formation / Purchase Request

I. INCORPORATION/PURCHASE OF A COMPANY

A. Please check the jurisdiction of the company you wish to incorporate/purchase:

<input type="checkbox"/> Panama	<input type="checkbox"/> Nevis St. Kitts	<input type="checkbox"/> Bahamas	<input type="checkbox"/>
<input type="checkbox"/> Belize	<input type="checkbox"/> Caymans	<input type="checkbox"/> Dominica	<input type="checkbox"/>
<input type="checkbox"/> Hong Kong	<input type="checkbox"/> Seychelles	<input type="checkbox"/> USA	<input type="checkbox"/>

B. Selection of names:

1. List the names that you wish us to use to incorporate your company, in order of preference; or
2. Advise the name of the company that you wish to purchase from our stock:

a.	
b.	
c.	
d.	

☐ If you have no preferences concerning the name, please check (☐) this box and Panoffshore will choose the company's name.

C. Considerations to bear in mind when choosing names for the incorporation of a company:

1. Names must always end with the following words:

PANAMA

Names must end with one of the following words: Corporation, Incorporated, Société Anonyme, Sociedad Anónima, or with the abbreviations Corp., Inc. or S.A., A/S, N.V., B.V., AG, GmbH.

In Panama, the words "Limitada" and "Limited" and the abbreviation "Ltd". can not be used as endings, as same are used for Limited Liability Companies".

BVI

The endings Limited, Corporation, Incorporated, Société Anonyme, Sociedad Anónima, or the abbreviations Ltd., Corp., Inc., or S.A. must form part of every name.

SEYCHELLES

Names must end with one of the following words: Limited, Corporation, Incorporated, Société Anonyme, Sociedad Anónima, Société à Responsabilité Limitée, Aktiengesellschaft, Limitada, Société par Actions, Gesellschaft mit beschränkter Haftung, Company, or with the abbreviations Ltd., Corp., Inc. or S.A., S.A.R.L., N.V., B.V., AG., GmbH, S.à.r.l.

SAMOA

The Company's name may be in any language and must end with one of the following words: "Limited", "Corporation", "Incorporated", "Berhad" "Société Anonyme", "Sociedad Anónima",

"Naamloze Vennootschap", "Besloten Vennootschap" or "Aktiengesellschaft", or the abbreviations "Ltd.", "Corp", "Inc.", "Bhd.", "S.A.", "N.V.", "B.V." or "A.G.".

BAHAMAS

The endings Limited, Corporation, Incorporated, Gesellschaft mit beschränkter Haftung, Société Anonyme, Sociedad Anónima, or the abbreviations Ltd., Corp., Inc., GmbH, Bhd., S. A., N.V., B.V. or A.G. must form part of every name.

2. The words and phrases Assurance, Bank, Building Society, Chamber of Commerce, Chartered, Cooperative, Imperial, Municipal, Trust, Foundation, Insurance, Trustee Company, Royal or any word conveying similar meanings are forbidden, unless the appropriate license or approval in writing is obtained from the Registrar.

Please indicate the purpose of the incorporation / acquisition (for our internal files only)

II. COMPANY OBJECT CLAUSES

Please check one:

☐

Standard

☐

Special

If you select Special, please specify the special clauses required:

III. AUTHORISED CAPITAL – PMA, SEY, SAM, BAH NUMBER & CLASSES OF SHARES - BVI

Please check one:

Panama Companies:

☐

The authorised capital of the company will be US\$10,000.00 divided into 100 shares with a par value of US\$100.00 each. The directors will be duly empowered to issue shares as registered shares or to the bearer, as they may at their discretion determine by resolution.

BVI Companies:

☐

The Company is authorised to issue a maximum of 50,000 no par value shares of a single class.

Seychelles Companies:

☐

The authorised capital of the company will be US\$50,000.00 divided into 50,000 shares with a par value of US\$1.00 each. The directors will be duly empowered to issue shares as registered shares or to the bearer, as they may at their discretion determine by resolution.

Samoa Companies:

☐

The authorised capital of the company will be US\$50,000 divided into 50,000 shares with a par value of US\$1.00 each. The directors will be duly empowered to issue shares as registered shares or to the bearer as they may at their discretion determine by resolution.

Bahamas Companies:

☐ The authorised capital of the company will be US\$50,000.00 divided into 50,000 shares with a par value of US\$1.00 each. The directors will be duly empowered to issue shares as registered shares.



☐ Should you wish to incorporate your company with an authorised capital or with a number and classes of shares other than the above-mentioned ones, please advise:

Special authorized capital (PMA, SEY, SAM, BAH) / or
Number & classes of shares (BVI)

Number of shares that the corporation may issue

Par value of each share / or no par value shares:

IV. DIRECTORS/OFFICERS

1. The Directors/Officers shall be:

Title/Office	Full name	Address
Director		
Director		
Director		
President		
Treasurer		
Secretary		

2. Additional information concerning the appointment of directors:

In **PANAMA**, there must be a minimum of 3 Directors and 3 Officers (President, Treasurer and Secretary; Directors may be appointed as Officers if wished so). Directors and Officers may be corporate entities or natural persons. It is mandatory to register initial appointments and future changes of Directors and Officers at the Public Registry.

In **BVI**, one sole Director may be appointed, and same may be a corporate entity or a natural person. It is not mandatory to appoint Officers, but the appointment of a Secretary is recommended. It is not necessary to register the initial appointments or future changes in the Director(s)/Officer(s) at the Public Registry. However, an updated copy of the Register of Directors must be kept at the Registered Office.

In **SEYCHELLES**, one sole Director may be appointed, and same may be a corporate entity or a natural person. It is not mandatory to appoint Officers, but the appointment of a Secretary is recommended. It is not necessary to register the initial appointments or future changes of the Director(s)/Officer(s) at the Public Registry.

In **SAMOA**, one sole Director may be appointed, and same may be a corporate entity or a natural person. It is not necessary to register initial appointments or future changes of the Director(s)/Officer(s) at the Registry Public. The appointment of a Secretary is mandatory. It is also mandatory to keep a Register of Directors and Officers at the Registered Office.

In **BAHAMAS**, one sole Director may be appointed, and same may be a corporate entity or a natural person. It is not mandatory to appoint Officers, but to appoint a Secretary is recommended. It is compulsory to register a copy of the Register of the Director(s) and Officer(s) at the Registry Public evidencing the initial appointments and future changes in the Directors and Officers.

V. SHARE CERTIFICATES

Please indicate the type of shares that will be issued and fill in with the information requested below:

☐ Bearer shares

☐ Registered shares

Name of Shareholder	Address	No. of Shares	Value of share	Number of Cert.

Four blank share certificates are included in the price of the incorporation. Additional certificates (10 or more) have an extra cost. Please indicate if you require additional certificates:

☐ Yes ☐ No

If your answer is yes, please indicate the quantity

VI. ADDITIONAL REQUESTS

Corporate Seal: (A corporate seal is mandatory under BVI and Bahamas law; it is not mandatory under Panama, Samoa and Seychelles law).

Please indicate if you wish Panoffshore to order the corporate seal:

☐ Yes ☐ No

VII. ADDITIONAL DOCUMENTS

Please indicate which additional documents you require:

☐ Certificate of Good Standing ☐ Certificate of Incumbency

Others:

VIII. CERTIFICATION REQUIRED: (We deliver the corporate documents and all additional documents without certification)

Please indicate if you require the notarisation and legalisation of the company's corporate documents:

☐ Yes ☐ No

If your answer is yes, please detail the documents that require certification, indicate the type of certification that these documents require and fill in with the following information:

Please indicate the type of legalization:

☐ Notary ☐ Apostille ☐ Consulate

☐ Separate (individually) ☐ One set of documents

Other (please specify)

If you wish to add any further explanation concerning the documents' notarisation/legalisation, please use the following lines:

IX. ADDITIONAL INSTRUCTIONS**Special billing instructions**

Correspondence dispatch instructions:

<input type="checkbox"/>	Courier
<input type="checkbox"/>	Weekly courier to our local office
<input type="checkbox"/>	Certified mail
<input type="checkbox"/>	Air mail

If you wish your documents to be sent to another address, please specify:

If you wish to send this form by fax, please fill out the following section with your personal information:

Name of your office

Address

Phone

Fax

E-mail

Your name

Signature

Date
